The Online Application Guide is designed to assist you in applying to the College of Dentistry, University of Saskatchewan. Along the way you will find helpful instructions, hints and notes on how to successfully submit your application. Thank you for considering the College of Dentistry.

- The College of Dentistry accepts online applications only
- You will receive a confirmation email from us within 48 hours of submitting your application
- You can save your progress and complete your application in more than one sitting
- You can monitor the status of your application after it has been submitted and view outstanding items
- You must pay the CAD $250 application fee online by Visa, Master Card, American Express or Discover.

**NOTE:** Please review the Admissions Information Guide prior to applying to ensure you understand the admission requirements and deadlines.

1. **CREATING AN ACCOUNT**

To access the University of Saskatchewan’s online application, log onto:


**Prospective Students** – Login to create a unique Login ID (case sensitive) and PIN that you will remember. The PIN must be six numbers (0-9). The Login ID and PIN will allow you to log back in to finish or check the status of your application.

**Current U of S students** - Log into PAWS, and go to the Admissions channel in the Academics tab. From there, you can apply online and learn more about transferring colleges. In fact, much of the form will already be filled out for you.

**TIP:** When creating your Login ID and PIN, choose something you will be able to remember as you will need to know this in the future.

2. **SELECT AN APPLICATION TYPE**

Select College of Dentistry from the Application Type drop down list and click Continue.
3. APPLY FOR ADMISSION

Select 2020 Spring Term from the Admission Term drop down box. Complete the First, Middle and Last Name fields and click Fill Out Application.

4. APPLICATION CHECKLIST

**TIP:** Your application checklist is where you will view the status of your application and check for required documentation.

Here are some of the items you will see on this screen, explained for your reference:

- **The Blue “I”:** an information icon that indicates items that require more information. Red checkmarks indicate completed items. You can edit an item by clicking on the text.
- **Finish Later:** allows you to save your progress to finish at another time. By clicking this button, you will be taken out of the admission, and the form will not be submitted to Admissions.
- **Application is Complete:** directs you to the Payment Options screen. Once a payment button is clicked, no changes can be made directly to the application form. When a section is complete you will see a red checkmark like this:

![Red Checkmark]

**NOTE:** You must confirm that you have read the Admissions Guide and the Online Application Guide before you can complete the application.

5. NAME

**NOTE:** Use your complete legal name (including middle name) and provide any former legal names. If you have had a name change, you must provide notarized proof. There is a field for “preferred names”.

6. ADDRESS AND PHONE

**NOTE:** Your contact information must remain up-to-date and if a change occurs you are required to contact the Admissions Office.
7. PERSONAL INFORMATION

Fill out your personal information such as your date of birth, gender, and email address.

NOTE: If you have a USask email address, it is preferred you use it as your contact email.

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8. POST-SECONDARY EDUCATION

Enter the college or university you attended (are attending) by selecting “Lookup College Code”. You can then pick your country, city and school from the lists that subsequently appear. Your school’s information will then auto-generate on the form, and you can complete the outstanding fields before continuing to the next section.

If your school does not appear when you select “Lookup College Code”, manually enter the “Enter or View another College or Degree” button and repeat the process.

9. TEST SCORES

Please indicate which month and year you took the NDEB Assessment of Fundamental Knowledge (AFK) exam. You will need to use your NDEB portal to request that your AFK scores are sent directly to us.

NOTE: AFK scores are valid for 3 years prior to the application deadline (February 1, 2017 – February 1, 2020.)
10. CITIZENSHIP

NOTE: English is the language of instruction at the University of Saskatchewan and every applicant whose primary language is not English is required to demonstrate proficiency in the use of English. For more information about the English language requirements, please visit: http://explore.usask.ca/admissions/elp.php

11. ADDITIONAL INFORMATION

- Saskatchewan Residency – Please indicate if you will be applying as a Saskatchewan Resident. To be eligible you must have resided in Saskatchewan for at least four years immediately prior to Sept 1 of the year in which admission is being sought. For acceptable proof, please visit our website at: https://admissions.usask.ca/international-dentistry.php#Categoriesofapplicants

12. VERIFICATION CODE/WHY US?

You are required to enter the verification code that was emailed to the email address you used for your application.

Also, we would like to know how you learned about the College of Dentistry at the University of Saskatchewan. Please select the source.

13. SUBMITTING YOUR APPLICATION

Once you have completed all of the required sections of the application, make sure you click “Application is Complete”.

Clicking “Application is Complete” directs you to the Admissions Agreement page where you must agree to the terms of the Admissions Agreement.

NOTE: If you are applying as a Saskatchewan Resident make sure to submit the acceptable proof by February 1.
14. ADMISSIONS AGREEMENT

Selecting ‘I agree to the terms’ directs you to the Payment page.

15. PAYMENT

Send required proofs to:

Admissions, College of Dentistry
University of Saskatchewan
Health Sciences Building
107 Wiggins Road
Saskatoon, SK S7N 5E5

Note: Notarization of copies must be by a Notary Public or Commissioner for Oaths licensed in Canada.

2. Invitations to participate in the Assessment of Clinical Skills Examination and Interview will be sent in late-February to early-March.


If you have any questions, please contact: iddp.admissions@usask.ca

Admissions
College of Dentistry
University of Saskatchewan
Health Sciences Building
107 Wiggins Rd
Saskatoon, SK S7N 5E5

NOTE: Your application is NOT complete until the $250 CAD application fee is paid.

16. AFTER THE APPLICATION

1. Submit all required supporting documentation to the Admissions office if applicable by February 1, 2020.
   - Proof that you have resided in Saskatchewan for at least 4 years immediately prior to September 1 of the year in which admission is being sought
   - Notarized proof of Canadian citizenship or permanent residence
   - Notarized copy of dental school/college degree/diploma and transcripts accompanied by a notarized English translation if applicable
   - Proof of English language proficiency and/or official or notarized transcripts demonstrating English language proficiency
   - Notarized proof of name changes, if applicable